

Exploring a Career Area Using ONet

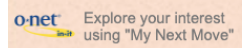
NAME: _____

Step # 1 – Login to Your AET Record Book

- Your program login (TX_ _ _ _) chapter, username and password
- Be sure you have a Foundational SAE setup (if not, add one)

Step #2 – Choose Profile & Career Connector

- Select O-Net and choose "My Next Move"
- Next, you have 3 ways you can look for a career, choose one or try several to locate one career you may be interested in:



"I want to be a ..."

Search careers with key words.

Describe your dream career in a few words:

Examples: doctor, build houses

Search

"I'll know it when I see it."

Browse careers by industry.

There are over 900 career options for you to look at. Find yours in one of these industries:

Administration & Support Services

Browse

"I'm not really sure."

Tell us what you like to do.

Answer questions about the type of work you might enjoy. We'll suggest careers that match your interests and training.

Start

- Once you see a career link, select the career and view the summary (knowledge, skills, ability, personality and salary range)
- If you do not like your idea, back up and choose another
- Once you land on your best career choice...at the bottom part of the page of you career idea...select [See more details at O*NET OnLine](#) about to learn more and answer the following questions

Step #3 – Fill in the blanks on your career:

1. What are the top 2 technology skills you need? _____, _____
2. What are the top 2 knowledge areas you need? _____, _____
3. What are the 2 highest work content areas? _____, _____
4. What is the highest degree most have? _____ and what % _____
5. What are the top 2 work values you need? _____, _____
6. What is the average salary? \$ _____
7. What does the trend look like in the state would like to live? _____

Step #4 – Record your time in your AET record book

- Choose your Journal, enter the date, choose Foundational and skills are FND and career exploration, enter the time you spent exploring and choose save!
- Other activities include updating your career objective in your resume.